Syllabus for HIMT 310
Healthcare Systems and Organizations

Instructor Name

Course Description

This course provides an overview of how healthcare and public health are organized and how their services are delivered in the United States. Topics to be covered include public policy (including U.S. health reform initiatives); organization of healthcare systems; components and operation of healthcare organizations, including e-health delivery; professional roles and accreditation; and legal and regulatory issues, including licensure requirements.

Prerequisites: None

Course Learning Objectives

Upon completion of this course, you will be able to do the following:

1. Describe the history of healthcare systems and public health in the U.S.
2. Define the current organizational levels in healthcare and public health in the U.S.
3. Compare and contrast the various professional roles in healthcare systems and public health.
4. Explain models of U.S. healthcare and public health service delivery (including e-health).
5. Identify the major elements of public policy on healthcare reform (focusing on the 2009 American Recovery and Reinvestment Act [ARRA] and the HITECH Act).

HIM Curriculum Competencies

This course presents the content, knowledge, and skills required for the following 2014 AHIMA bachelor's degree competencies:

- VI.F.4 - Evaluate how healthcare policy-making both directly and indirectly impacts the national and global healthcare delivery systems.
- VI.F.5 - Identify the different types of organizations, services, and personnel and their interrelationships across the health care delivery system.
- III.F.1 - Educate consumers on patient-centered health information technologies.

Course Materials

Required Textbooks

Additional Required Resources

To complete the course activities you will need to use your campus' library resources. You can access these resources online by using your campus ID and the following websites:

UW-Green Bay: http://www.uwgb.edu/library/

UW-Stevens Point: http://library.uwsp.edu/depts/ill/detest.htm

UW-La Crosse: http://www.uwlax.edu/murphylibrary/

UW-Parkside: http://www.uwp.edu/learn/library/

Appropriate Internet Resources

For help in evaluating web pages for appropriate use in educational research, please review Evaluating Internet Research Sources: http://www.virtualsalt.com/evalu8it.htm.

Please note that Wikipedia is not an appropriate resource for this class.

Course Activities and Assessments

The course is offered online in an asynchronous manner, which means that you may access course materials and complete assignments at your convenience. There are no scheduled course meeting times. However, you are expected to submit assignments on time.

Please refer to the Grading rubrics for each activity or assessment.

Writing Emphasis Assignments

This course is a writing emphasis (WE) course. What exactly does that mean? The writing emphasis requirement is to provide students with the opportunity to practice writing skills during their educational program. Students must complete four Writing Emphasis courses prior to graduation; two of them must be at the upper level. Instructors of these courses are not expected to teach writing skills, rather to provide writing assignments and refer students to the Online Writing Lab (OWL) for help as needed if skills need further development.

Three or more writing assignments must be included in a WE course. They must total a minimum of 2000 words and constitute at least 25 percent of the course grade. Elements that will be evaluated include quality of the writing, clear identification

of the purpose of the work, content, development of ideas, organization, word choice and agreement, technical quality, and use of APA style. The *Publication Manual of the American Psychological Association* is required for this course and can assist you with writing skills and formatting.

Writing Resources

Students have found these resources valuable:

- [The Online Writing Lab (OWL)](#)
- Instructions for adding a Running Head to a paper APA-Style Running Head 09_11.pdf .
- Where to Find things in the APA Manual APAlegend09_13BLT.doc .
- [APA tips from Purdue University's Online Writing Lab](#)
- [UWGB Nursing Department's APA Tools](#)

General Discussion

A major portion of this course is general class discussion. You are expected to have completed the readings as assigned prior to the discussions and to contribute to class discussions and exercises. Timely postings to the discussion board are necessary to fully participate in class discussions.

Course Outline

- Lesson 1: Major Characteristics of US Healthcare Delivery
- Lesson 2: Foundations of US Health Care Delivery
- Lesson 3: Historical Overview of US Health Care Delivery
- Lesson 4: Healthcare Providers and Professionals
- Lesson 5: Technology and Its Effects
- Lesson 6: Financing and Reimbursement Methods
- Lesson 7: Outpatient Services and Primary Care
- Lesson 8: Hospitals
- Lesson 9: Managed Care and Integrated Systems
- Lesson 10: Long-term Care Services
- Lesson 11: Populations with Special Health Needs
- Lesson 12: Cost, Access, and Quality
- Lesson 13: Health Policy
- Lesson 14: The Future of Healthcare Services Delivery

Late Assignment Submission

Notify your instructor if you have extraordinary circumstances that prevent you from completing course work on time.

Late submission of assignments is discouraged. The instructor reserves the right to take partial or full points off for late assignments. If you are going to be on vacation, it is suggested you get the assignments done and turned in ahead of time to avoid losing points for late assignments.

Grading

Assignments	Points
Discussion Participation	
9 Discussions – 5 points each	45
Brochure Development	
Lesson 11 Brochure Development	10
Issue Papers	
3 issue papers – 15 points each	45
Quizzes	
Lesson 6 Quiz	10
Total	110

For detailed information about assignment grading visit the Rubrics page.

Grading Scale

A	90-100%
B	80-89.9%
C	70-79.9%
D	60-69.9%
F	<60%

Course Calendar

Quizzes, Assignments, and Discussions are **due by Sunday at 11:59 pm of each week.**

Lesson	Intro and Background	Activity and Due Date
1 - Major Characteristics of	Read Chapter 1 - Shi & Singh Read Chapters 1 & 2 - LaTour Read Squires & Anderson (2015)	Discuss impact of IT on U.S. healthcare system Initial post due 09/09/16

Lesson	Intro and Background	Activity and Due Date
U.S. Healthcare Delivery	Watch video "Delivery System Reform"	Reply post due 09/11/16
2 - Foundations of U.S. Healthcare Delivery	Read Chapter 2 - Shi & Singh Watch video "Determinants of Health" Review website "Healthy People 2020"	Healthy People 2020 Paper Due 9/18/16
3 - Historical Overview of U.S. Healthcare Delivery	Read Chapter 3 - Shi & Singh Watch videos "History of HIT in the US: Early Years" (parts a, b, & c) Watch videos "History of HIT in the U.S.: Modern Era" (parts a & b)	Discuss use of HIT to improve quality and safety measures identified by the IOM Initial post due 09/22/16 Reply post due 09/25/16
4 - Healthcare Providers and Professionals	Read Chapter 4 - Shi & Singh Read Chapter 3 - LaTour Review website "Bureau of Labor Statistics (BLS) Healthcare Occupations" Review AHIMA definition and description of RHIA Review HIMSS definition and description of CAHIMS and CPHIMS Review AHIMA Code of Ethics	Discuss roles of HIMT professionals and AHIMA Code of Ethics Initial post due 09/29/16 Reply post due 10/02/16
5 - Technology and Its Effects	Read Chapter 5 - Shi & Singh Read Chapters 4 & 5 - LaTour Read Eramo (2014) Read "10 Top healthcare tech advances" (2016) Watch TED Talk "Medicine's future" Watch video "Top 10 medical technologies"	Emerging Technology Paper Due 10/09/16
6 - Financing and Reimbursement Methods	Read Chapter 6 - Shi & Singh Read Altman & Frist (2015) Read Reisman (2015) Review website "Medicaid Overview" Review website "Medicare Program" Watch video "What is Medicare" Watch video "How Obamacare works"	Take quiz associated with this lesson Quiz opens 10/13/16 at 12:01am and closes 10/14/16 at 11:59pm
7 - Outpatient Services and Primary Care	Read Chapter 7 - Shi & Singh Read Berryman, et al (2013) Read Combs (2016) Read Bonner & Fancher (2016) Watch video "What is a Health Center"	Small group discussion: Case Study "Cadillac Family Physicians" Patient-Centered Medical Home Initial post due 10/20/16 Reply post due 10/23/16

Lesson	Intro and Background	Activity and Due Date
8 - Hospitals	Read Chapter 8 - Shi & Singh Review website "HIT" Review website "Never events" Review website "Medicare basics" Review website "Medicaid" Review website "EMTALA" Review website "Prospective payment" Review website "Magnet recognition" Review website "Joint Commission"	Small group discussion Role of the American Hospital Association Never Events Medicare and Medicaid EMTALA, prospective payment systems Magnet hospitals Joint Commission Initial post due 10/27/16 Reply post due 10/30/16
9 - Managed Care and Integrated Systems	Read Chapter 9 - Shi & Singh Read Blumenthal & Squires (2015) Review website "Managed care" Review website "Utilization review" Review website "NCQA" Watch video "NCQA: the elevator pitch" Watch video "ACOs: General Information" Watch video "What are the differences between HMO, PPO and EPO health plans"	Discuss HEDIS measures Initial post due 11/03/16 Reply post due 11/06/16
10 - Long-Term Care Services	Read Chapter 10 - Shi & Singh Read Inglehart (2016) Read Hassol (2014) Read AHIMA Work Group (2016) Read Tabar (2015) Read MacTaggart (2013) Watch video "Aging in America: Crisis in long-term care"	Discuss HIMT role in care transitions Initial post due 11/10/16 Reply post due 11/13/16
11 - Populations with Special Health Needs	Read Chapter 11 - Shi & Singh Read Garvin, et al (2009) Read Gibbons (2011) Read Laderman & Whittington (2016) Review website "Minority Health" Review website "Health Literacy" Review website "Toolkit for Making Written Materials Clear and Effective" Watch video "AMA health literacy"	Develop brochure for the "Hispanic Health and Education Outreach Program" Brochure due 11/20/16

Lesson	Intro and Background	Activity and Due Date
No class - Happy Thanksgiving!		
12 - Cost, Access, and Quality	Read Chapter 12 - Shi & Singh Review website "Health of the Healthcare System" Watch video "Seven Observations from NCQA Quality Talks 2015" Other readings, websites, and videos are assigned by group topic (cost, quality, and access), as noted in the lesson	Discuss cost, access, and quality Initial post due 12/01/16 Reply post due 12/04/16
13 - Health Policy	Read Chapter 13 - Shi & Singh Review website "HIMSS IT Policy Update" Review website "Health IT Legislation and Regulations" Review website "Laws and Regulations" Review website "Health Reform (National Conference of State Legislatures)" Watch video "Medicare Access and CHIP Reauthorization Act (MACRA)"	Health Policy Paper Due 12/11/16
14 - The Future of Health Services Delivery	Read Chapter 14 - Shi & Singh Read Chapter 30 - LaTour Read Butler (2016) Read "HIM Reimagined" Read "Delegates contemplate future of 'House without walls'" Watch video "What is the future of the HIM Workforce?"	Discuss future of HIMT Initial post due 12/15/16 (Reply post optional and not graded)